



Hsiao-Lan Wang, President ■ Elizabeth Hinkle-Turner, Vice President ■
Susan Borwick, Secretary ■ Julie Cross, Treasurer

Northern Arizona University
Flagstaff, AZ
15-17 September 2011

IAWM Board members attending

President

Hsiao-Lan Wang
Composer, Conductor, Music Technologist
Houston, TX

Treasurer

Julie Cross (12)
Performer (mezzo-soprano), Associate Professor of Voice
University of Wisconsin-Whitewater

Secretary

Susan Borwick (12)
Theorist, Musicologist, Composer
Professor of Music and Associated Faculty of the Divinity School
Wake Forest University (Winston-Salem, NC)

Other Members

Linda Dusman (11)
Professor of Music
University of MD/Baltimore County

Jennifer Kelly (13)
Assistant Professor and Director of Choral Activities
Lafayette College (Lafayette, PA)

Stefania de Kenessey (13)
Associate Professor of Composition and Undergraduate Dean
Eugene Lang College of The New School (New York, NY)

Cynthia Green Libby (13)
Professor of Music (Oboe)
Missouri State University (Springfield, MO)

Pamela Marshall (13)
Composer, Improvisation Teacher
Lexington, MA

Guest attendee

Past-President
Anne Kilstofte
Composer, Publisher, Conductor, Pianist
Phoenix, AZ

*serving second of two consecutive terms

1. *Call to order.*

Sept. 15: Hsiao-Lan called the meeting to order at 6:15 pm at the restaurant 1899, adjacent to the Northern Arizona University campus.

Sept. 16: Hsiao-Lan called the second meeting to order at 6:40 pm at the Flagstaff Symphony offices. The meeting continued.

Sept. 17: Hsiao-Lan called the third meeting to order at 2:00 pm at the High Country Conference Center. The meeting concluded around 4:40 pm.

2. *Congress score/parts rental payments:* Currently, IAWM congresses do not pay for score/parts rental fees to composers who have pieces performed. Action Item: Cynthia moved, Julie seconded that we establish an ongoing policy of not paying rental fees. The policy should be conveyed to the membership both in the minutes and in the Call for Compositions and Call for Papers for future congresses. A wording such as this may be used: “As much as IAWM would like to fund score rentals and the cost of presentation materials, our members simply cannot provide these funds to Congress participants.”

3. *Allocation of Angel Network funds*—i.e., money donated for need-based individual expenses to perform or otherwise participate in congresses. For the 2011 Congress at NAU, we have collected \$345 and distributed \$130 to the Dahlia Flute Duo for their registration fees. No other requests were made for use of this money. Action Item: Cynthia moved, Linda seconded that we award the remainder of the \$345 to the Dahlia Flute Duo to defray the costs of their travel from the East coast.

Action Item: In addition, regarding the future of the Angel Network, we decided to (1) offer an opportunity to donate to the Angel Fund at dues and Congress registration times; (2) select an Angel Network chair, a part of IAWM fund-raising/development, and keep responsibility for the Angel Network in IAWM via the Board, rather than add it as a job of an individual congress chair.

4. *Personnel changes:* Because Hsiao-Lan wants her term to end in 2012 (she became president in 2008-2009), Susan will become vice president during 2011-2012 in preparation for possibly succeeding Hsiao-Lan as president in 2012. Cynthia will become secretary after Susan completes the secretarial duties of the 2011 Congress. During 2011 Jennifer will prepare to become membership chair in 2012. Linda will shadow Anna Rubin to succeed Anna as development chair after 2011-2012. With them in development will be Deborah, who will also oversee journal claims, and Stefania. All proposed candidates were elected:

Action Item: On the topic of annual elections, we agreed that elections should be held early enough in a given year that those board members newly elected would be able to arrange to attend the annual board

meeting. We need a chair of elections. Susan suggested that Hsiao-Lan take this on after her presidency, if she is interested.

5. *Membership discussion:* Do we really want to increase membership? Or do we mainly want to promote our mission? A long and interesting discussion ensued about topics including what we are “selling,” what the IAWM community offers, how we should be advocates, how we should help transform music history and other courses to include more women than Hildegard and Amy Beach by providing incentives for syllabus changes toward inclusion, how to establish liaisons with other organizations such as NATS, how to establish grants to conductors who program a work by a woman or even program a season that includes/features women composers, and a host of other interesting areas of exploration. Action Item: We decided that an immediate initiative would be to promote and disseminate the music and presentations of the 2011 Congress. We will try to get permissions to place on the IAWM website audio recordings of the music, if we can get them, and will certainly publicize and list contact information for composers whose works were performed at the Congress. University and local communities need to be aware of the musical product showcased through IAWM. The two questions posed on the agenda we answer by linking them: We need more active members in order to carry out the mission of IAWM. We also focused on attracting younger members. All of us seemed to agree that advocacy but not “protest” (which a few voices at the Congress have described as what IAWM should be doing now) is the direction of our future.
6. *Treasurer’s report and 2011-2012 budget proposal:* Julie circulated three statements—2010 Finances (pink), 2011 Finances (white), and 2012 Proposed Budget (blue). The year 2010 was good for IAWM, the Congress year 2011 seems on track, and the 2012 Proposal will continue moving IAWM in a positive direction financially. Jennifer moved, Hsiao-Lan seconded that the report be approved, and it was, unanimously. Several items grew out of the financial discussion:
 - a. *The Alderman Award*—Action Item: Express support to the chair, Elizabeth Keathley, (1) as she updates our description of this award. “Award” should be changed to “Awards,” online and in all IAWM materials. (2) Also, support a more parallel budgetary alignment between the SNM and Alderman by providing an IAWM budget line of \$230/annum to Alderman for postage and judges’ fees, as SNM currently has. (3) Find ways to fund the several awards annually. A minimum of \$230/annum is needed—that is, \$460 per biennial awards.
 - b. *The Aaron Copland Supplemental Grant application due Sept. 30th*—Action Item: We propose asking for funds (in the thousands) for two performances of the 2012 Annual Concert during the fall. Linda updated the board on possibilities for Ensemble Pi (New York City) to present the annual concert in

Baltimore at the University of Maryland, Baltimore County, during their Live Wire Festival, which Linda is in charge of, in late October, and again in New York City. IAWM members Monique Buzzarté and Kristin Nordeval are members of Ensemble Pi.

7. *Support of performers and conductors:* Action Item: Jennifer suggested an information session at congresses, or a panel or roundtable, to address issues relevant to performers. Pam suggested session transcript(s) be put online. Some issues performers face nowadays are lack of gigs and healthcare. Action Item: The Board supports establishing an award for recordings or performances or seasons, to individual performers, ensembles, conductors. Pam and Jennifer volunteered to be a committee to devise the specifics of such an award, with Stefania fundraising for the award. The committee deadline to report back to Hsiao-Lan is the end of 2011. Julie suggested that, if such an award is established, the deadline for submissions be the end of a musical season, perhaps Sept. 15th of a given year.
8. *Development:* Perhaps IAWM needs a Finance chair, too, to cultivate individual donations from members and non-members. That means keeping in touch during the year without requesting a donation, as well as asking for a donation. We agreed on an action item, to thank donors to IAWM, October to October, online and/or in the 2nd journal issue of the year. “We thank the following donors to IAWM for. . . during the year 2011-2012.”
9. *The Mission Statement:* The Board agreed to tweak the mission statement via email after the Congress.
10. *The Journal online?:* Action Item: We will investigate formatting, startup costs, etc., of offering an online version of the Journal as a “green” option, with a percentage of the membership fee becoming a tax-deductible donation for those choosing the online option.
11. *Update on endowment:* Action Item: An endowment will be set up soon (Julie, Deon). An endowment committee to raise money and work out any details (publicity, etc.) will be appointed (Deborah, Stefania, possibly others). This committee will function under Development.
12. *Web design:* The website hasn’t changed in 2-3 years. Action Item: Pam and Hsiao-Lan will work up an announcement of what we need and request bids, via the listserv. Cynthia moved, Jennifer seconded that we proceed with haste to create a website that is fully functional to our needs, including both private, member levels and a public face, with a look that truly represents our forward-aspirations.
13. *Letters of friendship to China:* Deon asked for the Board to write three letters of friendship to Chinese women composers whom Deon will visit while in China. She leaves for China Monday. Hsiao-Lan has already written the letters.

14. *Board elections for 2011:* Hsiao-Lan reminded Julie and Ursula to run for a second term on the Board, if they choose to do so. Action Item: See under what conditions Adriana, who hasn't been able to attend or be Skyped to any of the three Board meetings during her term, would be willing to participate in IAWM. As a liaison to South and Central America? Would she be willing to work with Sabrina as Spanish translator [See next item, 15]?
15. *New languages added to our Facebook page:* Sabrina Peña Young, our social networking overseer, wants to add languages to our (English-language) Facebook page, and eventually to the IAWM website. Currently, she is prepared to add Spanish, Chinese, Japanese, Korean, and French. The Board added German, Italian, and Arabic to the list. Action Item: The Board expresses support for Sabrina's plan.
16. *Suggestions for future journal issues:* The Board took several actions—
 - a. Action Item: Encourage reports on women in music by regions of the world—e.g., Latin America [Can Adriana perhaps write this?], Asia, Australia, etc.
 - b. Action Item: Consider having a lead [peer-reviewed] article per issue, with journal personnel's approval. Some scholars who may be suggested to oversee arranging for peer review would possibly be Elizabeth Keathley, who is very experienced, perhaps working with Christina Reitz, a young scholar who would do most of the work in consultation with Elizabeth, her experience and contacts.
 - c. Action Item: Commend the journal editor and staff for the excellence of the IAWM Journal.
17. *Other Action Items:*
 - a. *SNM Ruth Anderson Commission Prize contract:* Devise a contract that will clearly communicate (1) IAWM expectations and (2) that the last half of the commission will be awarded only after the expectations are fulfilled. Linda suggested that someone like Annea Lockwood who works with installations be the judge and that the judge also act as mentor in the early stages of the design.
 - b. *For the journal, a list of non-IAWM potential advertisers:* Compile the list and approach the advertisers about advertising. Approach U Neb Press about advertising their journal *Women and Music*.
 - c. *The listserv:* Get the new listserv past the testing stage a.s.a.p.
 - d. *The 2011 end-of-year letter:* Send a mailing that includes many of the items (e.g., the Sponsor-a-Member Program either by selecting a student to sponsor or by a blind donation, description of opportunities and petition for donations) initiated and supported at this Board meeting, as well as asking for dues renewal.
 - e. *Solicit IAWM members for the speakers-experts list:* Via email to Linda Rimel, ask.

- f. *A journal article from Development:* Feature estate-planning for members. (Hsiao-Lan has already announced the bequest of Catherine Parsons Smith).
 - g. *Establishment of a Supporting Member level:* Establish the membership level “Supporting Member,” at \$85.
18. *Funding of stand-alone projects:* We restate for the record the IAWM policy—that we are not a funding agent.
19. *The 2011 Congress:*
- a. Action Item: Get a final, private assessment of the Congress from Judith.
 - b. Hsiao-Lan (Susan) will write letters of thanks from the Board to Judith Cloud, the Flagstaff Symphony Orchestra (Laura Kelly, Exec. Director), the City of Flagstaff Mayor Sara Presler, the President of NAU John D. Haeger, the Provost and Vice President for Academic Affairs of NAU Liz Grobsmith, the Dean of the College of Arts and Letters of NAU Michael Vincent, the Director of the School of Music of NAU Todd E. Sullivan, the Arizona Hellenic Foundation, Flagstaff Photography Center (Jason Hasenbeck), The Sorel Organization (Judy Cope, Exec. Director), The Artist’s Gallery (Marsha Owen and Joni Pevarnik), NAU music student groups (ACDA Student Chapter, NATS Student Chapter, SAI Delta Eta Chapter, Tau Beta Sigma Alpha Chi Chapter).
 - c. Action Item: From 2012 forward, present stand-alone IAWM annual concerts in years having no congress. During congress years, let the several concerts of a congress become the annual IAWM concerts of that year, rather than selecting only one of them as the annual concert, as in the past. The budgeted funds for the IAWM annual concert may then be used for congress concerts.
20. The Board discussed the need for all uses of the IAWM logo to include “International Alliance for Women in Music” below, to make clear the name of the Alliance.

Respectfully submitted,

Susan Borwick
Secretary