

October 25, 2008  
IAWM Board Meeting  
Arizona State University, **Music Building—NAME, Room #**  
Tempe, AZ

1. Meeting called to order at 8:28 AM by Anne Kilstofte

PRESENT

BOARD MEMBERS: Anne Kilstofte, Jenece Gerber, Carolyn Bremer, Linda Dusman,  
Julie Cross, Elizabeth Hinkle Turner, Hsiao-Lan Wang, Brenda Hutchinson

OTHER MEMBERS: Deon Price

AGENDA:

1. INTRODUCTIONS. CALL TO ORDER
2. VOTE TO APPROVE MINUTES
3. CONGRESS REPORT
4. VOTING ON NEW OFFICERS: TREASURER, PRESIDENT
5. IAWM WEBSITE REPORT
6. IAWM JOURNAL CLAIMS/ SALES REPORT
7. BUDGET: 2006, 2007, 2008, PROPOSAL FOR 2009
8. TRANSPARENCY OF BOARD INFORMATION TO MEMBERS
9. ANNUAL CONCERT DISCUSSION
10. CHANGES IN COMMITTEES AND CHAIRS:

2. VOTE TO APPROVE MINUTES:

Carolyn moves to approve minutes. Hsiao-Lan seconds. Motion approved by Anne Kilstofte.

3. CONGRESS REPORT: Deon Price

Deon Price spoke about the 2008 Beijing International Congress on Women in Music. She brought back a packet and support materials from Beijing Congress and submitted a financial, historical planning timeline and summary of event report of Beijing Congress to Board. It is a copy of report sent to Sunrider International, the organization that funded the Chinese National Symphony Orchestra. Elizabeth Hinkle-Turner moves to accept the report. Linda Dusman seconds. Motion passes unanimously.

4. VOTING ON NEW OFFICERS:

TREASURER: Elizabeth Hinkle-Turner nominates Julie Cross for Treasurer. Carolyn Bremer moves to accept. Jenece Gerber seconds. Motion passes unanimously.

PRESIDENT: Elizabeth Hinkle-Turner nominates Hsiao-Lan Wang for President. Brenda Hutchinson moves to accept Hsiao-Lan Wang for President. Linda Dusman seconds. Motion passes unanimously.

5. IAWM WEBSITE: Elizabeth Hinkle-Turner

Elizabeth Hinkle-Turner reports on progress. She will submit a summary of her report to the website. The redesign looks good. Timeless. It is easy to access for modifications and

updates. Elizabeth would like to initiate including additional LINKS of all sorts of relevant websites--- related organizations and other sites of interest. This is different than affiliated organizations.

**ACTION ITEM: WE NEED A WEBMASTER- CAROLYN BREMER VOLUNTEERS TO DO IT.**

6. JOURNAL CLAIMS/SALES REPORTS: Elizabeth Hinkle-Turner  
Elizabeth Hinkle-Turner would like to include a screen shot of every Journal Cover and Table of Contents on the website in the portion of website devoted to sales.

**ACTION ITEM- LINDA DUSMAN WILL HIRE A STUDENT FOR \$100 TO DO THE SCANNING PROJECT IN JANUARY. LINDA DUSMAN WILL UPLOAD TO WEBSITE.**

A discussion followed about indexing IAWM Journals. This is more of an archival project than a sales one. Linda Dusman raised the issue of having the Journals indexed. Ask Eve Meyer to provide all the electronic documents for the Journals that have them. Prior to that, someone will have to do it by hand. Future discussion about hiring someone to index. Need to define the task/job. Possibly offer it as a scholarship for a graduate student in Musicology.

Eventually gather ICWM, ILWC and American Women Composers Journals and have them on the website as an archive. All actual journals should reside in one physical. Collection to be eventually donated to CAL STATE NORTHRIDGE  
Contact Judith Shatin. Elizabeth Hinkle-Turner will contact American Women Composers. Sally Reed has ILWC. Jeannie Pool has ICWM.

7. BUDGETS: Anne Kilstofte presents.

**ACTION ITEM— ANNE WILL AMEND BUDGETS AS DISCUSSED.**

2006 last budget approved. Items that could not be funded were removed.

2007 BUDGET doesn't show any money coming in from UNP. The only money coming in is from memberships. We have merged bank accounts. Contributions are for restricted funds. No earned income from Annual Concert.

**Amend budget under Contributions—NOT WAM Support--- should be NYU/WAM support.**

**Amend items 57-60 (Remove) WAM bill was paid in 2007. Anne Kilstofte will amend.**  
Elizabeth Hinkle-Turner moves to **approve with amendments** as stated above. Julie Cross seconds. 2007 Budget approved unanimously.

2008 BUDGET- **Amend—Carry over of money in the bank \$20,000, LINE 22-Patsy Rogers Trust (Year 5- not 4), Grants- combine LINE 29 Culver Crest and Angels Network as a single line item. IN-KIND add line item 32 from ASU for Annual Concert.**  
Some discussion followed:

The Board discussed Scholarship donation. The 2007 annual Concert budget has been mostly in kind from Arizona State University. ASU would like us to make a contribution to their scholarship fund. The Board decided to donate \$2000.

IAWM has severed our relationship with UNP re Journal. We have found a new printer who also distributes. This is more economical.

Line item 68. Discussion about the National Music Council. We would like to have someone attend this meeting each year. If we unable to attend, we should send letters as it is important to have a presence at international organizations. Deon Price raised the possibility of having a liaison and Linda Dusman volunteered.

Line item 78. Discussed how much of the information should change on the stationary. In addition to using printer service the Board also discussed the feasibility of allowing individuals to print electronically from digital files so each person can print as necessary. **ACTION ITEM. ELIZABETH HINKLE-TURNER WILL DISSEMINATE PDF TEMPLATE FILES WITH LOGO, LIST OF BOARD MEMBERS, AFFILIATES. ACTION ITEM— ANNE WILL CONTACT PRINTER FOR THE JOURNAL TO SEE IF THEY WILL UNDERTAKE PRINTING OF THE STATIONARY -**

WAM wants copyright to WAM from IAWM. We agree that UNP can have it from now on in exchange for copyright to IAWM Journal Issue #13. This does not refer to earlier issues.

**ACTION ITEM- HSIAO-LAN WANG WILL CONTACT WAM EDITOR, CATHERINE PICKAR AND OFFER TO GIVE WAM THE COPYRIGHT FOR FUTURE ISSUES IN EXCHANGE FOR COPYRIGHT RIGHTS TO IAWM ISSUE #13.**

Deon raised issue of having regular frequent Board meetings via [www.FreeConferenceCall.com](http://www.FreeConferenceCall.com) with the possibility of SKYPE visual. Also use [www.FreeConferenceCall.com](http://www.FreeConferenceCall.com) to supplement annual Board meeting where we all meet together in person.

**ACTION ITEM— FOR FUTURE DISCUSSION. HSIAO-LAN WANG.**

**AMEND line item 89. REMOVE Chinese Opera and Theatre Orchestra. ADJUST TOTAL EXPENSES.**

**AMEND— Carolyn raises question about listed In Kind— ASU scholarship donation amount- \$2000**

**AMEND: Journal Claims/New Member mailings under administrative--- Need new line item for EHT \$1200**

**AMEND Line Item # 82: Increase amount of Board Travel reimbursement- \$300 X 3. 1 X \$200. 3 X \$500. Total \$2600**

**AMEND Pauline Oliveros prize --- not income, expense only**

Jenece Gerber moves to accept amended budget to 2008. Julie Cross seconds. Motion passes unanimously.

## 2009 BUDGET

ANNE KILSTOFTE- submitted proposed budget for 2009

AMEND line item 37- Ruth Anderson award \$1000

AMEND line item 10--- MONEY IN THE BANK \$20,000

AMEND line item 22 PATSY ROGERS TRUST (YEAR 6 and it's in question)

AMEND line item 20 (income) to include RUTH ANDERSON PRIZE \$1000

AMEND line item 26 -- not income Pauline, expense only

Question about line item 39 Ellen Taffee Zwillich, item 44 Sylvia Glickman—rollover for unawarded prizes.

AMEND Liabilities—line item ADD LINE ITEM- student assistance \$2000

AMEND—line item in expenses—Journals Sales/Claims/New Member mailings \$1000

AMEND line item 82 Travel for Board members 8 people @ \$325 each

AMEND line item 50 Annual Concert \$5000

AMEND LINE ITEM 52- Linda Dusman proposed establishing a fund for an ensemble that picks up one of Search for New Music prize winners. Discretionary allocation according to size of ensemble and scope of project.

ACTION ITEM; DEON WILL SPEAK WITH PASTY ROGERS ABOUT FUNDING THIS INSTEAD OF GENERAL OP. \$1000 + MAYBE ADDITIONAL FUNDS FROM PATSY??

Linda Dusman moves to accept proposed budget as amended. Carolyn Bremer seconds. Passed unanimously.

ACTION ITEM- ANNE SUBMITS AMENDED BUDGET TO INCLUDE WITH THE MINUTES.

## ACTION – ADVOCACY TAKE ON PUBLIC RELATIONS FOR IAWM

8. TRANSPARENCY OF BOARD INFORMATION TO MEMBERS: Deon Price (A copy of her presentation will be available online with the minutes). Deon began her presentation with a paraphrase of a quote from Lao Tzu that she would like to serve as a model for transparency:

“The bad leader is she who the people despise. The good leader is she who the people praise. The great leader is she who the people say, ‘We did it ourselves.’”

Deon passed around Board Booklets prepared for board meetings in previous years. This information is online but only available to board members at this moment. Following Deon's presentation the Board discussed what should be public information on the site and what should remain on the Board only page.

**ACTION ITEM: CAROLYN WILL MAKE FOLLOWING CHANGES TO WEBSITE. CONTINGENT UPON CHECKING WITH IAWM MANUAL TO MAKE SURE IT'S OK.**

**MOVE TO PUBLIC: BYLAWS, FINANCIAL SUMMARY, COMMITTEE REPORTS, MINUTES, MISSION STATEMENT, IAWM MANUAL (INCLUDES CONGRESS)**

**AVAILABLE BY REQUEST: FINANCIAL REPORTS, TAX EXEMPT LETTER. BUDGET PROPOSALS, AUDIT.**

**EXECUTIVE COMMITTEE: 5 MEMBERS ELECTED BY THE BOARD (CONSISTS OF OFFICERS PLUS ONE) TO DEAL WITH SENSITIVE MATTERS.**

Jenece Gerber moves to accept. Hsiao-Lan Wang seconds. Motion passes unanimously.

Deon proposed having a Transparency Committee and Board member to chair the committee.

Postpone discussion of the rest of proposal until the spring. Will be placed on the agenda for spring

#### 9. DISCUSSION ABOUT ANNUAL CONCERT

**WHY WE DIDN'T GO THROUGH CALL FOR SCORES.** This year was an anomaly. Arizona State University volunteered at the last moment to host our meeting and Annual Congress. ASU handled the procedure for selection and programming for the Annual Concert. We felt it was acceptable since we had already had the Congress earlier in the year. We wanted to build a relationship with school of music here at ASU because we are having our 2010 Congress here at ASU. Next year IAWM will follow the usual procedure for programming and will make a call for scores a few months in advance of the Annual Concert for IAWM at ASU.

Deon Price raised the possibility of having the annual concert in Cleveland in 2011.

**ACTION ITEM – FIND SOMEONE TO BE IN CHARGE OF ANNUAL CONCERT— LINDA DUSMAN WILL DO IT FOR 2009 AS LONG AT IT IS AT UNT.**

The Board discussed expanding format to include presentation of papers as part of concert. Board also discussed idea of programming contest winners on following year so there is enough time in advance

**ACTION ITEM. ANNUAL CONCERT COMMITTEE. COORDINATE CALL FOR SCORES FOR SPECIFIC ENSEMBLE WITH THE AWARDS. IN ADDITION TO RESIDENT ENSEMBLE IDEA, WHAT ABOUT PERFORMERS WHO PERFORM THEIR OWN MUSIC, ELECTRO-ACOUSTIC WORK? VIDEO PROJECTION AND PA ARE MINIMAL RESOURCES- WHY NOT MAKE IT A REQUIREMENT TO HOST A CONCERT.**

**BRENDA PROPOSES THAT WE MAKE IT REQUIREMENT FOR A STEREO PLAYBACK, PA AND VIDEO PROJECTOR. DISCUSSION BUT NO VOTE.**

10. Changes in COMMITTEE AND CHAIRS (see agenda)

Deborah Hayes- Membership Coordinator

Eve Meyer- continues to serve as Journal editor-in-chief

Need NEW Search for New Music Coordinator for Spring 2009.

Need NEW Concert Coordinator for Fall Annual Concert 2009. Linda Dusman will volunteer as long as it happens at UNT,

Elizabeth Keathley will continue to serve as Pauline Alderman Chair.

**ACTION ITEM: TALK ABOUT HAVING PAULINE ALDERMAN AWARD EVERY OTHER YEAR AND THE ANNOUNCEMENT AND PRESENTATION OF THE AWARDS ARE MADE AT THE CONGRESS THE FOLLOWING YEAR.**

Arizona State University is interested in hosting the 2010 CONGRESS.

**ACTION ITEM- SEND THEM GUIDELINES. ANNE KILSTOFTE WILL ASK FOR APROPOSAL.**

Motion on receiving proposal from ASU for hoisting IAWM Congress in 201- Julie Cross moves. Elizabeth Hinkle-Turner seconds. Motion unanimously approved.

Jenece Gerber moves to AMEND THE BUDGET line 81 – increase to \$2500 for just this year to offset outgoing president travel expenses. Brenda Hutchinson seconds. Motion unanimously approved.

Linda Dusman moved to adjourn the meeting. Jenece Gerber seconded. Meeting adjourned at 2:16 PM.